

Mad Dog Math (MDM) SYLLABUS SUMMER 2023

MDM INSTRUCTORS	EMAIL	CELL NUMBER
Marsha Cardenas - MDM Program Director	mghodge@utep.edu	915-491-0949
Rocio Bishop - MDM/UTEP Prep Program Director	rmyres2@utep.edu	915-227-6806

The customer service number for ALEKS is 800-258-2374

Please use this number if you have problems with ALEKS at home.

REQUIREMENTS: You must work **25 hours WEEKLY**. You will be given free access to both the ALEKS website to work on your math and a required online tutoring environment for help. This will give you online face time with your instructor to ask math questions, go over your progress, and keep on target to complete the course within four weeks. **Failure to work on the ALEKS program will result in being dropped from the MDM online summer math camp and remaining ineligible to take your next Fall 2023 Math course.**

NOTEBOOK: You may use your own personal handwritten notes during all assessments and on the Final Exam. Please be aware that the ALEKS program uses a Respondus lockdown browser and you will not be able to access any other websites during exams. You will also be required to have your webcam on and be logged on to the UTEP tutoring environment. The instructor will place you into a separate "room" to take the exam so you will not be disturbed by other students, however the session will be recorded and your webcam will need to stay on throughout the duration of the exam.

CALCULATOR: The ALEKS program is equipped with a calculator for use in certain parts of ALEKS instruction. You will also have access to the calculator in Windows. **No other electronic device (including music on your phone) will be allowed during exams.**

MDM ATTENDANCE: We want you to succeed in the completion of this course. Daily online work on ALEKS is required for your success. In addition, you will be required to log in daily for a minimum of three hours with your instructor for assistance, math help, checkup assessments, and accountability. If you miss a day of online work your ALEKS account will be suspended, and you will need to contact Mrs. Cardenas for instructions.

ALEKS PROGRESS REQUIREMENT: To remain in this class; you are required to meet the following:

1. **Complete the initial assessment on your first day and begin 3 hours of daily online math work.**
2. **Accomplish a minimum of 12 topics per day.**
3. **Log onto ALEKS for MDM a minimum of 25 hours each week for FOUR WEEKS. (or until complete)**
4. **Put in additional hours online if you fall behind the required 12-topic daily goal.**

*** Please understand you will ONLY have four (4) weeks to complete your course. Any additional time that may be granted by the Program Director may require ALEKS program purchase at your own expense.**

WEBSITES OTHER THAN ALEKS: The use of internet sites other than ALEKS (Facebook, YouTube, any Math help site, etc.) during ALEKS work time is not allowed. Students caught using any of the above will be considered cheating and will be turned over to the UTEP Office of Student Conduct and Conflict Resolution for disciplinary action.

FINAL EXAM: When you complete 90% of your course, you will be given and required to pass a Respondus Lockdown Browser Final Exam. You must achieve 70% on the Final Exam in order to complete the program. You can complete sooner than four weeks if you finish the required number of topics and pass your final.

Note: If you do not pass your Final Exam, you will be given an opportunity to work on the course again, (within your four weeks) to get to 85% of course completion or better and re-take the Final Exam.

NEXT MATH COURSE REGISTRATION: Your advisor will be contacted by the MDM Program Director upon successful completion of the math camp. After you pass your final exam, please contact them to register for your next FALL 2023 math course.

STUDENT CONTRACT

(You will be required to email an initialed and signed copy of this contract to your instructor when MDM starts)

Your class will be taught utilizing the ALEKS (Assessment and Learning in Knowledge Spaces) system. This program assesses your knowledge and creates a path of instruction unique to your mastery needs. Please review this agreement, then sign and return it to your instructor when you are requested to do so.

I UNDERSTAND: *(Please initial each item to confirm you understand the following)*

_____ **Failure to work on ALEKS the required weekly amount of time and gain the required number of topics will result in being dropped from the MDM class and remaining ineligible to register for a Fall College Math course.**

_____ The use of websites other than ALEKS to compute mathematical answers or provide “help” is strictly forbidden. Students found using these sites will be turned over to the UTEP Office of Student Conduct and Conflict Resolution for disciplinary action.

_____ I must do my own work and may not allow others to work on my ALEKS account. Students allowing others to work on their account will be turned over to the UTEP Office of Student Conduct and Conflict Resolution for disciplinary action.

_____ No electronic devices may be used to mathematically assist you during your work time on ALEKS. Phone apps, laptops, tablets or any other devices are not allowed during ALEKS work time.

_____ Acknowledge that your instructor will visit with you online about your progress in class.

_____ Failure to complete the MATH 0311 ALEKS program to 90% and successfully pass the Respondus lockdown browser comprehensive Final Exam by the end of the four-week course with a minimum score of 70% will result in receiving a failing grade of “U” in the course.

I AGREE TO BE CONTACTED IN THE FOLLOWING WAYS: *(Please initial each acceptable method of communication and sign below, initial only the ones you agree to)*

_____ I agree to receive texts to the following phone number: _____

_____ I agree to receive calls to the following phone number: _____

_____ I agree to receive a voice message to the following phone number: _____

_____ I agree to receive emails to the following address: _____

Emails will be sent to your @miners.utep.edu address in addition to any you may have listed above.

Student Signature: _____ **Date:** _____